

### **Student Leadership Team 2020/2021**

Are you interested in becoming part of the UTCN Student Leadership Team? Would you like to improve your CV, personal statement and help shape the future of UTCN? We have created some excellent opportunities for you to be involved in.

#### **What can you gain from these posts?**

An opportunity to:

- Demonstrate your skills, qualities, enthusiasm and energy
- Learn new skills
- Undertake responsibility
- Help other students
- Support staff
- Help make UTCN a better place
- Gain experience which you can include in your CV/UCAS personal statement

#### **What you need to do now?**

- Read this handout carefully
- Use the application form to apply for any positions
- Ensure you have your teacher recommendation and seconder peer recommendation
- Email your completed form by 9am on Monday July 6 to [ellie.atkins@utcn.org.uk](mailto:ellie.atkins@utcn.org.uk)
- You will be then asked to attend a brief Zoom interview

## **Student Leadership Team Job Descriptions**

### **Head Boy and Head Girl**

- Help lead the Student Leadership Team
- Develop management skills
- Give speeches at key events
- Represent the school at key events, e.g. parents' evening, open days
- Become the face of UTCN!

### **Employer Liaison**

- Greet employers and provide a link between students and employers
- Represent UTCN at employer led events
- Work with the Industry Liaison Group promoting employer visits
- Sharing professional feedback to improve employer activities
- Be an ambassador for the school sharing UTCN's unique work with employers

### **Academic Mentors**

- Support other students with their learning
- Mentor and guide lower school students
- Assist subject teachers when required
- Develop your teaching skills
- Further your own subject knowledge

### **Student Librarians**

- Represent and promote the library to fellow students and at open days
- Assist in processing new books and magazines
- Help create displays and maintain noticeboards
- Shelving and tidying
- Work with Mrs Settle to select new books

### **School Ambassadors**

- Represent the school at various internal and external events, for example open days and careers fairs
- Assist with the marketing of the school eg. helping to film promotional videos, attending careers fairs and creating content for social media.
- Help Miss Carter at various events and functions

Students in all roles are part of the UTCN Student Leadership Team and will need to meet the following person specification:

- Role model for younger students
- Good level of attendance and sufficiently on-top of school-work to be able

- to commit to Student Leadership activities
- Smartly presented
- Able to support open events and employer activities
- Someone who can lead by example

**Mrs E Atkins**  
**Behaviour and Attitudes Lead**

**Social Media**

Please follow us on Twitter @utcnorfolk for quick information about the whole school and @UTCNKS4 for Key Stage 4 information.

Also, follow us on Instagram @utc\_norfolk for UTCN updates.

**Dates for your Diary**

Please look on the UTCN webpage for the Parents Calendar which is updated regularly. <https://utcn.org.uk/calendar>

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Old Hall Road  
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