

March 25, 2020

Careers Update

Dear Student,

Over the coming weeks we will continue to offer support for your future from the careers team. Typically, you would have had the opportunity to regularly contact:

Christine Walton – Tailored, individual discussions offering advice and guidance
Beth Settle – Support with developing and proof-reading CVs, applications and covering letters
Sophie Skipp – Employer Engagement including business specific opportunities and advice

If you have any questions for or require support from the careers team, please do get in contact by email: beth.settle@utcn.org.uk

Mrs Settle will ensure the appropriate team member can help you, much like how we work in the library. We can then talk to you by telephone or share feedback by email at an appropriate time.

Year 10 & 12 Work Experience

It is looking increasingly unlikely work experience placements will go ahead in July. There are many pressures on businesses currently and they may be reluctant to agree to new commitments. If you have already secured a placement which the employer subsequently cancels, we would not recommend currently looking for another opportunity.

Of course, this could all change, and we will keep you updated.

Year 11 & 13 Interviews

Those of you who are looking to secure employment and apprenticeship opportunities may find the recruitment process changes. Interviews over the coming weeks will now take place by telephone or video call. The careers team are ready to support you in preparation for these interviews, again email beth.settle@utcn.org.uk to make an appointment with the careers team.

We will continue to share opportunities as they become available though newsletters and your existing Show My Homework login. Please also continue to check <https://www.findapprenticeship.service.gov.uk/> regularly.

Finding Your Future

UTCN had planned several events so we could support you to find your future path. The careers team remain committed to sharing these information and opportunities in an online space. We will be in contact as and when we have information to share. If you have any questions you would have asked at the Understanding Technical Careers Now employer led event, email sophie.skipp@utcn.org.uk who will collate these and find an answer from the employer.

Year 12 Ogden Trust Internships

If you were interested in the Ogden Trust East Coast Energy Internships, the application process remains open until 6th April. You can follow the following link to apply:
<https://ogdentrust.flexigrant.com/login.aspx?ReturnUrl=https%3a%2f%2fogdentrust.flexigrant.com%2fstartapplication.aspx%3fid%3d4740>

We look forward to remaining in contact and supporting you through this unprecedented time.

Kind regards
UTCN Careers Team

Social Media

Please follow us on Twitter [@utcnorfolk](https://twitter.com/utcnorfolk) for quick information about the whole school and [@UTCNKS4](https://twitter.com/UTCNKS4) for Key Stage 4 information.

Also, follow us on Instagram [@utc_norfolk](https://www.instagram.com/utc_norfolk) for UTCN updates.

Dates for your Diary

Please look on the UTCN webpage for the Parents Calendar which is updated regularly.
<https://utcn.org.uk/calendar>

April 6 to 17 - Easter Holidays
May 8 - Bank Holiday
May 25 to 29 - Half Term

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