

## Year 13 Parents' Evening Sign Up Information Reminder

Dear Year 13 Parent/Guardian,

### **Year 13 Parents' Evening - Thursday December 13, 4.15 - 7.15pm**

Please see below the sign-up instructions for the forthcoming Year 13 Parents' Evening.

We are now entering a vital period in your son/daughter's 6th Form education, with less than 90 teaching days until the first summer examination. As you know, UTCN is dedicated to supporting your son/daughter in gaining the best possible grades, and the best destination post-UTCN. Parents' Evening is an important opportunity for us to discuss your child's progress, and to detail what needs to be done in their remaining time at UTCN. It is also the perfect opportunity for you to ask any questions you may have. It is very important you attend, so you have a full understanding of your son/daughter's progress, and what they need to do to reach their target grades in each of their subject. We find that students are more likely to realise their full potential if parents have an understanding of what is required in the last few months of Year 13.

We look forward to seeing you on the 13th.

Year 13 parents can sign up for Parents Evening Appointments, the link to the booking portal is [here](#). The portal is open from 8pm on Thursday, November 29 until 9am on Thursday, December 13.

The following details are needed to login:

- Parent's Title
- Parent's First Name
- Parent's Surname
- Child's First Name
- Child's Surname
- Child's DOB

### **Pencil Cases**

Pencil cases are available for sale in the library, for £1.50, exam standard transparent pencil cases containing:

3 X pens  
2 X pencils  
1 x green pen  
12" ruler  
Compass and pencil  
Protractor  
Pencil Sharpener  
Eraser  
2 x highlighters

Please see Mrs Settle in the library.

### **WisePay**

UTCN uses an online payment system called WisePay. With WisePay parents and students can top up their food balances for the Cashless Catering system, and they can also pay for trips, bus passes and other services.

If you do not have a WisePay login please contact our Finance Assistant on [accounts@utcn.org.uk](mailto:accounts@utcn.org.uk) who will be able to provide a reminder of your details. Please click here for the **WisePay website**.

### Social Media

Please follow us on Twitter @utcnorfolk for quick information about the whole school and @UTCNKS4 for Key Stage 4 information.

Also, follow us on Instagram @utc\_norfolk for fun UTCN updates.

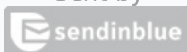
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