

Parent news



Dear Parents and Carers

New Start

It has been a fantastic start to the academic year for our Year 10 students. Students has settled in really well and we have received lots of positive comments from parents and the students themselves on how much they are enjoying it here. Our teaching staff have also credited the Year 10s regarding the quality of work produced, effort levels and general attitude to learning. We have every confidence that this will continue and look forward to the future.

If you have any concerns or queries, please do not hesitate to contact us. The list below will help you find the right person to contact:

Who to contact

- For any subject related queries (eg. coursework, subject content, homework etc.), please speak to your child's teacher.
- For general queries about your son/daughter and their progress or welfare, please speak to you child's Form Tutor.
- For urgent queries about the welfare of your son/daughter, please contact **Mr Piggott** (Year 10 Lead). If the matter relates to a child protection or safeguarding matter, please contact **Mr Hankinson**, our Safeguarding Manager.
- For queries about Options, please contact **Mrs Palik**.
- For queries about travel and uniform, please contact **Mrs Howes**, PA to the Principal.
- For queries about attendance and holidays in term time, please contact **Mrs Heath**, Attendance Officer.
- For queries about Special Educational Needs please contact **Mr Beckett**, SENDCO.
- If you have a concern about the quality of teaching in a subject area, please contact the relevant department head for English (Miss Oliff), Mathematics (Mr Moyo), Engineering (Mr Attwell) or Mr Vinters (Science).
- If you have a concern about the way your query has been handled or are not satisfied with the outcome, please contact **Mr Rice**, Acting Assistant Principal on 01603 580 280.
- To make a complaint to the Principal, **Mr Hayes**, please see our Complaints Policy.

Our **phone number** is:
01603 580280

Our **mailing address** is:
UTCN, Old Hall Road, Norwich, Norfolk, NR4 6FF

Our general **email address** is:
office@utcn.org.uk

If you would prefer to email a member of staff direct, please contact Reception who will provide the email address of your child's teacher. Please note that, as most teachers teach for a high proportion of the day, it may take a little while for them to call you or email you back. However, all Tutors and teachers will aim to make contact with you within 24 hours of your call or email.

P6 Activities

P6 activities started yesterday. Students have a wide range of activities to choose from.

Tuesday P6

GCSE Business
GCSE Geography
Duke of Edinburgh
VEX Robots
Supported Private Study
Private study at home

Thursday

GCSE Business
GCSE Geography
GCSE Further Mathematics
Radio Building / F1 in Schools
Supported Private Study at UTCN
Private study at home

GCSE Options

Hopefully, students have settled into their options. If students would like to change options at this stage, that is fine, however, from Monday, we need to have a signed letter or email from you confirming the change.

As soon as we get into October, we would discourage any change in Option as, by then, courses will be well underway but any request will be carefully considered. After half-term, no Option changes will be permitted.

If you have any queries about Options, please contact **Mrs Palik**.

John Innes Open Day 2017

To celebrate their 50th anniversary of our relocation to Norwich, from Bayfordbury, The John Innes Centre are holding an Open Day on Saturday 16 September, from 10am - 4pm.

With free entry and free car parking, you will enjoy extensive access to the John Innes Centre and some of our scientists;

- Guided tours of our laboratories and greenhouses
- Hands-on activities
- Access to the rare books collection
- There will be something for all the family, including;
- Extract some DNA
- Join the hunt for new antibiotics
- Find out about the history of peas
- Learn about the benefits of insects
- Discover the man behind the John Innes name

No booking necessary.

Bus Timetable Changes

Please be aware that Bus Timetables will be changing from Monday 18th September.

The Contract Bus Updated Timetable is available on our website:

<https://utcn.org.uk/sites/default/files/fields/page/documents/UTCN%20September%202017.docx>

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