

## End of Term News and Christmas Performance

Dear Parent/Guardian

Classes run as usual this week and normal school uniform applies.

**On Wednesday December 19** - School closes for the Christmas holiday at 3pm and buses will run as normal into the city at 3pm. Students will need to leave the site by 3.30pm.

**Monday, January 7, 2019** - School reopens for the new term

On **Wednesday, Dec 19**, Year 11 are organising a performance in school to raise money for the Year 11 end of year party.

This will take place during Period 5 and tickets cost £1. These will be for sale from Mr Piggott who will be selling them on Tuesday, Dec 18. If there are any spare tickets these will be sold on Wednesday. Admission is by ticket only.

There will be a reserved front row VIP area, tickets for this will be available for £2 per seat.

Part of the entertainment will be a performance by the UTCN staff dancers - 'HotSteppaz'.

### **Staff Changes**

From January we welcome Ms Veale as Year 10 Lead and Teacher of Science. And in February Dr Chng will be joining us as Teacher of Maths replacing Ms Sweet.

### **Contract Bus Passes**

Any student who needs to use the Contract Bus must purchase a pass for next term.

The payment of £65 must be made via Wise Pay, cash or cheque (payable to UTCN) by Monday December 17.

Cash and cheques should be 'posted' (envelopes are available at reception) into the Finance letter box in reception, clearly marked with their name. Passes must be purchased and collected by Tuesday January 8, 2019 at the very latest, as the new passes will need to be shown on all Contract Buses on Wednesday January 9. Passes will be available to collect from Mrs Sickelmore in room UT021 (downstairs office next to the Exam Hall) from Tuesday December 18.

### **Pencil Cases**

Pencil cases are available for sale in the library, for £1.50, exam standard transparent pencil cases containing:

3 X pens  
2 X pencils  
1 x green pen  
12" ruler  
Compass and pencil  
Protractor  
Pencil Sharpener  
Eraser  
2 x highlighters

Please see Mrs Settle in the library.

## **WisePay**

UTCN uses an online payment system called WisePay. With WisePay parents and students can top up their food balances for the Cashless Catering system, and they can also pay for trips, bus passes and other services.

If you do not have a WisePay login please contact our Finance Assistant on [accounts@utc.norfolk.gov.uk](mailto:accounts@utc.norfolk.gov.uk) who will be able to provide a reminder of your details. Please click [here](#) for the **WisePay Website**.

## **Social Media**

Please follow us on Twitter @utcnorfolk for quick information about the whole school and @UTCNKS4 for Key Stage 4 information.

Also, follow us on Instagram @utc\_norfolk for fun UTCN updates.

## **Dates for your diary**

### **2018**

19th December - School closes for the Christmas holiday at 3pm

### **2019**

7th January - School reopens

10th January - Year 12 Parents' Evening

January 31 - Year 11 Parents' Evening

4th February - Year 13 mock exams start

18th February - Half-term - Monday, February 18 to Friday, February 22 (inclusive)

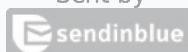
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